

Introduction

"To maintain competitive pricing and custom sourcing flexibility, we operate via an explicit Email Checkout and Purchase Order (PO) system. No upfront card payment is required on this website.

"Complete Order Workflow"

1. Select Your Products

Step 1. Browse our online display catalog. Note down the specific product descriptions, dimensions, or target quantities you require.

2. Download the Purchase Order (PO) Form

Step 2. Click the [Download PO Template] button in our homepage's below banners. This document is an editable Excel file designed to capture your exact purchase order details, delivery address, and any custom specifications.

3. Submit via Email

Step 3. Email your completed form directly to our order desk at service@razcorporationbd.com with the subject line "New Purchase Order Request - [Your Name/Company]".

4. Review Proforma Invoice

Step 4. We will calculate logistics, verify stock readiness, and email you a formal Proforma Invoice (PI) including shipping costs and secure payment instructions within 1 business day.

Purchase Order Confirmation: A purchase order is only considered finalized once the Proforma Invoice is signed and the agreed payment terms are fulfilled.

Response Window: We review and acknowledge all email purchase order drafts within 24 hours on business days.